### South Texas College Board of Trustees Education and Workforce Development Committee Ann Richards Administration Building, Board Room Pecan Campus Thursday, August 14, 2014 @ 3:30 p.m. McAllen, Texas

### AGENDA

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code."

I.	Approval of Minutes for Thursday, July 10, 2014 Committee Meeting 1 - 7
II.	Review and Recommend Approval of Academic Calendar for Academic Year 2015-2016
III.	Presentation on Professional and Organizational Development Opportunities at South Texas College11 - 20
IV.	Presentation on "T-STEM Challenge Scholarships" Funded by a Grant from the Texas Higher Education Coordinating Board
V.	Presentation on Precision Manufacturing Technology

Education and Workforce Development Motions August 14, 2014 @ 3:30 p.m. Page 1, Revised 08/11/2014 @ 11:17 AM

## Approval of Minutes for July 10, 2014 Committee Meeting

The Minutes for the Education and Workforce Development Committee meeting of July 10, 2014 are presented for Committee approval.

### South Texas College Board of Trustees Education and Workforce Development Committee Ann Richards Administration Building, Board Room Pecan Campus Thursday, July 10, 2014 @ 3:30 p.m. McAllen, Texas

### MINUTES

The Education and Workforce Innovation Committee Meeting was held on Thursday, July 10, 2014 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 3:35 p.m. with Mrs. Graciela Farias presiding.

Members present: Mrs. Graciela Farias, Dr. Alejo Salinas, Jr., and Mr. Gary Gurwitz

Other Trustees present: None

Members absent: None

Also present: Dr. Shirley A. Reed, Dr. Anahid Petrosian, Ms. Celinda Palacios, Ms. Sofia Pena, Ms. Laura Talbot, and Mr. Andrew Fish

### Approval of Minutes for May 8, 2014 Committee Meeting

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Gary Gurwitz, the Minutes for the Education and Workforce Development Committee meeting of May 8, 2014 were approved as written. The motion carried.

### **Presentation on Career and Employer Services**

Ms. Celinda Palacios, Director of Career and Employer Services, provided a presentation on Career and Employer Services at South Texas College.

Through a robust website, career expos, workshops, and other events, the department provides services to help South Texas College graduates and alumni start their careers as well as services to employers looking to hire talented and competent employees.

Ms. Palacios reviewed the services that the College provides to students, including career planning, assistance with resumes and preparation for interviews, and direct connection with hiring employers.

The *Backpack to Briefcase* program was offered district wide, and helped students make the transition from academia to the professional world.

The presentation then switched focus to showcase the tools South Texas College provides to employers, who can use the College's website to make connections with the graduates who are now eager to start working. Ms. Palacios provided a guided tour of the web interface as seen by interested employers, and also demonstrated how this powerful tool provided STC the ability to track local employment and job market trends and compare them to national data.

This presentation was for the Committee's information and feedback to staff, and no action was requested.

### Presentation on the Texas Higher Education Coordinating Board Grant to Establish Career and Technical Education Early College High Schools with Mission CISD and Weslaco ISD

On May 27, 2014 the South Texas College Board of Trustees approved the "School to Career Early College High School" grant from the Texas Higher Education Coordinating Board

### School to Career Early College High School Grant Timeline

- February 2014 THECB issued a call for grant applications
- March 2014 South Texas College applied for grant funding for Career and Technical Education Early College High Schools (CTE-ECHS)
- May 2014 THECB approved FIVE CTE-ECHS programs statewide, including TWO with South Texas College and its partnerships with Mission CISD and Weslaco ISD

This grant supported the development of two new Early College High Schools in partnership with Mission CISD and Weslaco ISD. At each of these ECHS campuses, students would have the opportunity to earn an Associate of Applied Science degree in the high demand, high skill fields of Diesel Mechanics, Precision Manufacturing Technology, or Welding.

South Texas College would disburse \$600,900 in grant funds to the partner school districts. Each school district would use this funding for instruction and staffing, and the College would provide 50% funding to hire a CTE Coordinator for these programs. The school districts would bear the responsibility for any costs beyond those provided for through grant disbursement, and would also be required to maintain these ECHS programs beyond the grant period.

These new CTE focused Early College High Schools would help the school districts meet their HB5 CTE pathway requirement that encouraged students on a CTE pathway to enroll in dual credit courses that "lead to a degree, license, or certification." They were expected to serve as flagship programs for the concept of Career and Technical

E.W.D. Committee Minutes 07-10-2014

Education Early College High Schools, which could revolutionize the public approach to workforce training and opportunities to high school students.

This item was for the Committee's review and feedback to staff only, and no action was requested.

### Review and Discussion of High School College Readiness Course as Required by HB5

Under section 10 of House Bill 5 (HB5), the 83<sup>rd</sup> Legislature of the State of Texas established the requirement that each Independent School district in the State of Texas must partner with *at least* one institution of higher education to develop and provide courses in college preparatory mathematics and English language arts.

A Memorandum of Understanding was developed that would join South Texas College with the University of Texas Pan-American, the University of Texas at Brownsville, Texas State Technical College-Harlingen, and Texas Southmost College in a collaborative development of the curriculum to satisfy the HB5 requirement, and to offer the curriculum to local school districts through partnerships.

Upon the formation of University of Texas – Rio Grande Valley the MOU could be rewritten to incorporate that institution in place of UTPA and UTB.

This MOU provided the five public institutions of higher education in Cameron, Hidalgo, and Starr counties the opportunity to develop the curriculum to be used by the partner ISDs in preparing their students for college level coursework. Faculty at each institution were involved in this development, and ISD teachers would be given professional development to help them understand and follow the developed curriculum as designed by the institutions of higher education.

The MOU was provided in the packet, along with a course development and implementation timeline.

By signing this MOU with peer institutions of higher education, South Texas College would participate in the collaborative development of the HB5 courses for mathematics and English Language Arts. This would help STC verify that the curriculum was designed to meet appropriate standards, and would also enter STC into an agreement with each of the other institutions of higher education to share data and provide feedback regarding student success for students completing the HB5 courses. This would help develop and maintain a college preparatory curriculum as an effective tool for student success.

Ms. Laura Talbot, Director of Curriculum and Student Learning, lead the review and discussion to provide the Committee with the necessary background information and to respond to questions as appropriate.

This item was for the Committee's information and feedback to staff, and no action was requested.

### Review of Proposed Presentations to the Association of Community College Trustees (ACCT)

The Association of Community College Trustees (ACCT) invited South Texas College to develop and present one pre-Congress session and four concurrent sessions at the ACCT Leadership Congress in Chicago, October  $22 - 25^{th}$ , 2014:

#### Pre-Congress session

Wednesday, October  $22^{nd}$ , tentatively 1:30 p.m. – 2:30 p.m.

**Track 6:** The Pros and Cons of Board Committees to Improve the Governance Role of a Board of Trustees

#### **Presenters:**

Mr. Roy de León, Board Chair; Ms. Rose Benavidez, Past Chair; Mrs. Graciela Farias, Trustee; Mr. Gary Gurwitz, Trustee; and Dr. Shirley A. Reed. College President.

### **Concurrent Sessions**

Thursday, October 23<sup>rd</sup> or Friday, October 24<sup>th</sup>

**1. Track 2:** Increasing the Educational Attainment Level in Your Region Through Applied Baccalaureates Offered through your Community College

#### **Presenters:**

Mr. Roy de León, Board Chair; Mrs. Graciela Farias, Trustee; Mr. Gary Gurwitz, Trustee; Dr. Shirley A. Reed. College President; Dr. Anahid Petrosian, Vice President for Academic Affairs; and Dr. Ali Esmaeili. Dean for Math, Sciences, and Bachelor Programs. **2. Track 4:** Building Toward the Future – Effective Strategies for Successfully Passing a Bond and Maintenance Tax Election During Challenging Economic Times

### Presenters:

Mr. Roy de León, Board Chair; Mr. Paul R. Rodriguez, Secretary; Ms. Rose Benavidez, Past Chair; Mrs. Graciela Farias, Trustee; Mr. Gary Gurwitz, Trustee; and Dr. Shirley A. Reed. College President.

**3. Track 5:** Creating a College-Going Culture as a Successful, Proactive Strategy to Combat Poverty

#### **Presenters:**

Ms. Rose Benavidez, Past Chair; Mrs. Graciela Farias, Trustee; Dr. Shirley A. Reed. College President; and Dr. Anahid Petrosian, Vice President for Academic Affairs.

# Concurrent Session partnered with Monroe County Community College (Monroe County, Michigan)

Thursday, October 23<sup>rd</sup> or Friday, October 24<sup>th</sup>

As recommended by the Association of Community College Trustees, South Texas College collaborated with Monroe County Community College to develop a joint presentation. Each College would have approximately 25 minutes for their own presentation, and a ten minute Q&A session would follow the presentations.

**Track 2:** Pathway to College Completion through Dual Enrollment at South Texas College and Monroe County Community College

### South Texas College Presenters:

Mr. Paul R. Rodriguez, Secretary; Mrs. Graciela Farias, Trustee; Dr. Shirley A. Reed. College President; and Dr. Anahid Petrosian, Vice President for Academic Affairs.

#### Monroe County Community College Presenters:

- Dr. Jamie DeLeeuw, Coordinator of Research, Evaluation, and Assessment, Monroe County Community College
- Dr. James DeVries, Trustee, Monroe County Community College
- Mr. Robert Kruger, Principal, Monroe County Middle College
- Dr. Kojo Quartey, President, Monroe County Community College

Dr. Anahid Petrosian, Vice President for Academic Affairs, was collaborating with Monroe County Community College to develop this joint presentation.

This item was for the Committee's information and feedback to staff, and no action was requested.

### Adjournment

There being no further business to discuss, the Education Workforce Development Committee Meeting of the South Texas College Board of Trustees adjourned at 4:36 p.m.

I certify that the foregoing are the true and correct minutes of the July 10, 2014 Education and Workforce Development Committee of the South Texas College Board of Trustees.

Mrs. Graciela Farias Chair

### Review and Recommend Approval of Academic Calendar for Academic Year 2015-2016

Approval of the 2015 - 2016 Academic Calendar will be requested at the August 26, 2014 Board meeting.

The Academic Calendar Steering Committee, which includes representatives from each area of the College, has developed the 2015 - 2016 Academic Calendar. The calendar was developed to be compatible with UTPA's academic calendar and local area school district calendars. The calendar was presented to STC faculty and staff for their review, feedback, and input during the months of March and April. Input received from faculty and staff was incorporated into the proposed calendar.

The proposed calendar has been unanimously approved by the Calendar Steering Committee and has been reviewed and approved by the STC Planning and Development Council.

The proposed calendar follows in the packet for the Committee's review and consideration.

The Committee is asked to recommended the 2015 - 2016 Academic Calendar for approval at the August 26, 2014 Board meeting as presented.



# Academic Calendar 2015- 2016

Draft as of 5/6/2014

# Fall Semester 2015

August 12 (Wednesday)	
	Human Resources Dept.
August 13 (Thursday)	New Faculty Orientation
August 14 (Friday)	New Faculty Service Area Tour
August 17 (Monday)	Faculty Return – Academic Affairs Convocation/Division Meetings
August 18 (Tuesday)	Distance Education/Virtual Campus Symposium
August 19 (Wednesday)	STC Faculty Teaching Dual Enrollment PD Day
August 20-21 (Thursday-Friday)	Faculty Preparation Days / Departmental Meetings
August 22 (Saturday)	Adjunct / Dual Enrollment Faculty Professional Development Day
August 24 (Monday)	Classes Begin
August 24 (Monday) September 7 (Monday)	
	College Closed – Labor Day
September 7 (Monday) September 9 (Wednesday)	College Closed – Labor Day
September 7 (Monday) September 9 (Wednesday)	College Closed – Labor Day Census Day - Twelfth Class Day College Closed - Professional & Organizational Development Day
September 7 (Monday) September 9 (Wednesday) September 18 (Friday)	College Closed – Labor Day Census Day - Twelfth Class Day College Closed - Professional & Organizational Development Day Last Day to Withdraw
September 7 (Monday) September 9 (Wednesday) September 18 (Friday) November 13 (Friday)	College Closed – Labor Day Census Day - Twelfth Class Day College Closed - Professional & Organizational Development Day Last Day to Withdraw College Closed - Thanksgiving Holiday
September 7 (Monday) September 9 (Wednesday) September 18 (Friday) November 13 (Friday) November 26-29 (Thursday – Sunday)	College Closed – Labor Day Census Day - Twelfth Class Day College Closed - Professional & Organizational Development Day Last Day to Withdraw College Closed - Thanksgiving Holiday Finals

# Spring Semester 2016

January 4 (Monday)	College Opens – Staff return
January 11 (Monday)	Faculty Return – Division / Department Meetings
January 12 (Tuesday)	New Faculty Benefits & Orientation - Human Resources Dept.
January 13-15 (Wednesday-Friday)	Faculty Preparation Day /Departmental Meetings
January 16 (Saturday)	Adjunct /Dual Enrollment Faculty Professional Development Day
January 18 (Monday)	Martin Luther King, Jr. Day – College Closed
January 19 (Tuesday)	Classes Begin
February 3 (Wednesday)	Census Day - Twelfth Class Day
	College Closed Professional & Organizational Development Day
March 14 – 20 (Monday - Sunday)	College Closed - Spring Break
March 24 – March 27 (Thursday – Sunday)	College Closed - Semester Break
April 19 (Tuesday)	Last Day to Withdraw
May 7-13 (Saturday – Friday)	Finals
May 13-14 (Friday - Saturday)	Graduation
May 16 (Monday)	Grades Due Date

# **Summer Sessions 2016**

## Summer Session I (June 6 – July 7)

May 30 (Monday)	College Closed - Memorial Day
May 31-June 5 (Tuesday-Sunday)	Final registration dates for Summer I, III
June 6 (Monday)	Classes Begin
June 9 (Thursday)	Census Day - Fourth Class Day
June 29 (Wednesday)	Last Day to Withdraw
July 4 (Monday)	College Closed-Independence Day
July 6 (Wednesday)	End of Classes
July 7 (Thursday)	Finals
July 11 (Monday)	
• • •	

## Summer Session II (July 13 – August 12)

July 11-12 (Monday-Tuesday)	. Final registration dates for Summer II
July 13 (Wednesday)	. Classes Begin
July 18 (Monday)	
August 5 (Friday)	
August 11 (Thursday)	
August 12 (Friday)	
August 15 (Monday)	

### Summer Session III (June 6 – August12)

May 31-June 5 (Tuesday-Sunday)	
May 30 (Monday)	College Closed - Memorial Day
June 6 (Monday)	Classes Begin
June 14 (Tuesday)	Census Day - Seventh Class Day
July 4 (Monday)	College Closed-Independence Day
July 11-12 (Monday - Tuesday)	No classes
July 28 (Thursday)	Last Day to Withdraw
August 11 (Thursday)	End of Classes
August 12 (Friday)	Finals
August 15 (Monday)	Grades Due Date

### Presentation on Professional and Organizational Development Opportunities at South Texas College

Dr. Anahid Petrosian, Vice President for Academic Affairs, will introduce Ms. Lee Grimes, Director of Professional and Organizational Development to present on the many programs developed and maintained by the Office of Professional and Organizational Development.

The Office of Professional and Organizational Development provides a variety of academies and programs for faculty and staff in alignment with institutional initiatives and priorities.

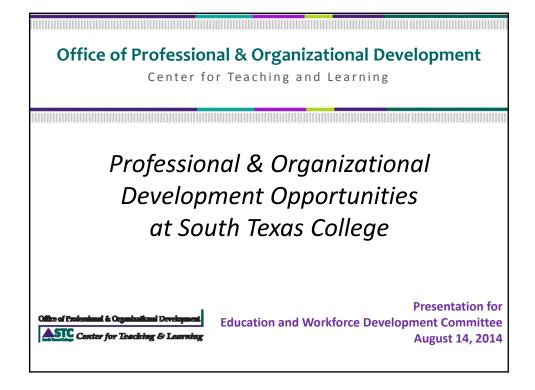
Ms. Grimes will provide an overview of the Office of Professional and Organizational Development opportunities at South Texas College, including:

- College-wide Events
- Faculty Development
- Staff Development
- Organizational Development

These programs provide many opportunities for faculty and staff to engage in professional, organizational and personal development. This focus on continual development contributes to the culture of highly-motivated and highly-skilled faculty and staff that makes South Texas College a world class institution.

In addition to the established programs, the Office of Professional and Organizational Development coordinates with college administration and staff to seek out opportunities to develop and offer customized workshops to provide focused training on an asneeded basis. This allows the College to meet its commitment to being dynamically responsive to the growing needs of its students, faculty, and staff.

No action is requested. This item is for the Committee's information and feedback to staff.

























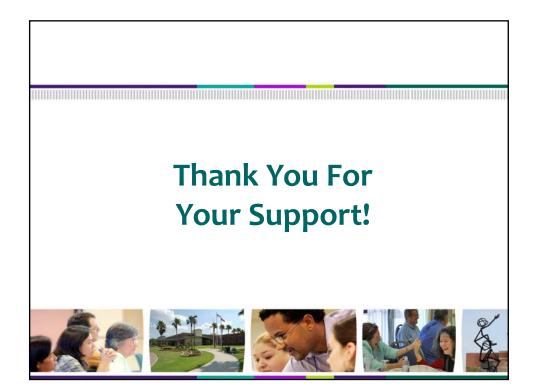












Education and Workforce Development Motions August 14, 2014 @ 3:30 p.m. Page 4, Revised 08/11/2014 @ 11:17 AM

### Presentation on "T-STEM Challenge Scholarships" Funded by a Grant from the Texas Higher Education Coordinating Board

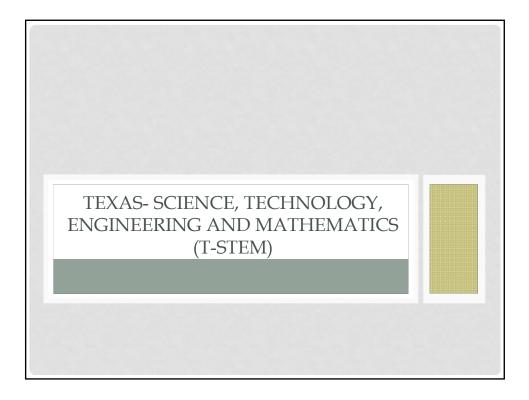
The Texas Higher Education Coordinating Board (THECB) has awarded South Texas College a grant in the amount of \$263,160 to be used to provide 100 scholarships in the amount of \$2,500 to students with a Science, Technology, Engineering, or Math (STEM) major. This award will be provided for formal Board approval at the August 26, 2014 Regular Board Meeting.

In 2011, the 82<sup>nd</sup> Legislature passed a bill to address the state's need to increase student interest in and completion of STEM programs. The THECB set up a grant to provide qualifying Texas public community and technical colleges with scholarship funding to incentivize students to enter and succeed in these programs.

These funds are provided to South Texas College with no requirement of cost sharing or fund matching. \$250,000 will be awarded to students, with a focus on underserved and low income students. In addition to the direct scholarship award, these students will be required to participate in career readiness workshops that will help them develop their resume and interview skills and will teach them to use the STC Job board. The remaining \$13,160 will go toward administration of the scholarship and programs for scholarship recipients.

Mr. Miguel Carranza, Associate Dean for Student Financial Services and Veterans' Affairs, and Dr. Ali Esmaeili, Dean for Math, Science, and Bachelor Programs, will provide additional information to the Committee.

No action is requested. This item is for the Committee's information and feedback to staff.



### TEXAS- SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS (T-STEM) CHALLENGE SCHOLARSHIP PROGRAM

### **Purpose of Program**

To select qualified students pursuing degree programs identified STEM programs. T-STEM grants will help to increase graduation of students enrolled in STEM and related degree and certificate programs. (THECB, Section 3, 3.1)

### **T-STEM Scholarships**

Scholarships are awarded to eligible students in an amount not to exceed \$2,500 annually for a maximum of two years of support.

# T-STEM CHALLENGE SCHOLARSHIP PROGRAM CRITERIA

#### **Eligibility Criteria**

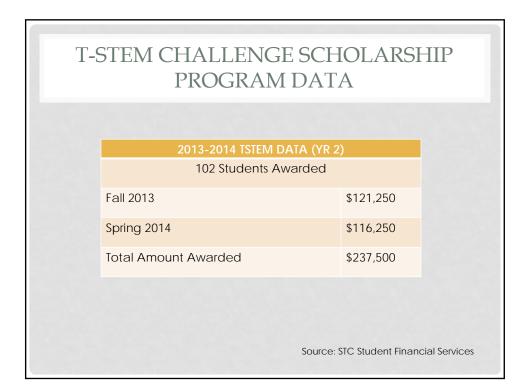
- Have graduated from high school with an average of at least a 3.0 GPA on a four-point scale in mathematics and science courses
- Be enrolled at a participating institution and declared a TSTEM eligible major
- Agree to work no more than 15hrs/week in their chosen instructional program
- Register with Selective Service (males only)

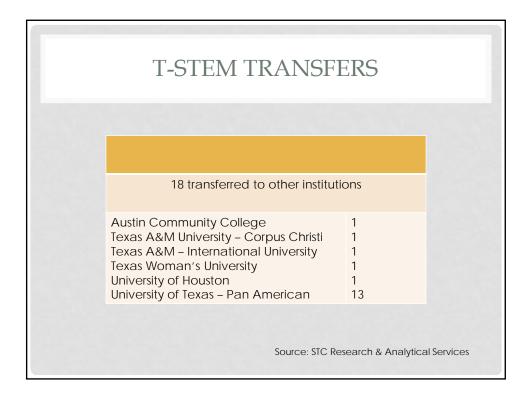
# 2<sup>ND</sup> YEAR REQUIREMENTS

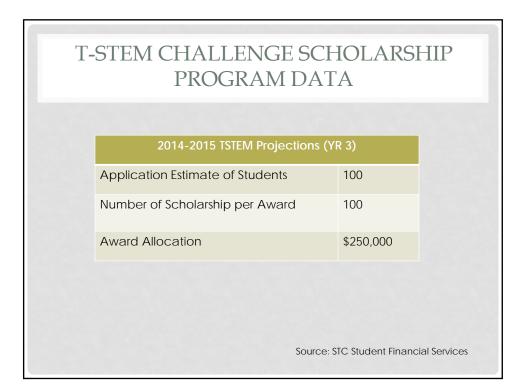
#### **Renewal Criteria**

- ➢ Previously received an initial scholarship award
- ▶ Remain enrolled in a TSTEM eligible major
- Maintain an overall GPA of at least 3.0
- Complete 80% of all semester credit hours attempted each semester
- Complete at least 30 semester cred hours within the prior year
- Agree to work no more than 15hrs/week in their chosen instructional program

T-STEM CHALLENC PROGRAM		
2012-2013 TSTEM D/	NTA (YR 1)	
121 Students Aw	arded	
Fall 2012	\$147,500	
Spring 2013	\$126,250	
Total Amount Awarded	\$273,750	
	Source: STC Student Financial	Services



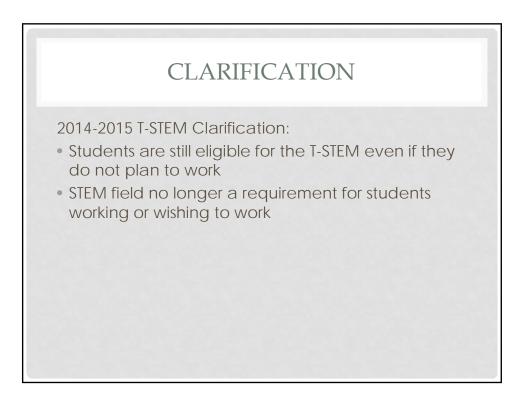




# CHALLENGES

Challenges:

- Student high school transcripts needed to be reviewed manually to obtain 3.0 GPA in Math and Science only
- Transfer and GED students experienced difficultly in obtaining transcripts and/or translation
- Students working full-time did not want to work additional 15 hours to meet T-STEM requirements
- Part-time job needed to be in a STEM filed
- Student commitment to earn 30 credit hours per academic year



# TRANSFER PROGRAMS TO UTPA

- Biology
- Computer Information System
- Computer Science
- Engineering
- Physics
- Pre-Pharmacy
- Computer & Information Technology
- Mathmetics

### Presentation on Precision Manufacturing Technology

Dr. Anahid Petrosian, Vice President for Academic Affairs, will introduce Mr. Daniel Morales, Department Chair for Precision Manufacturing Technology.

The Precision Manufacturing Technology program at South Texas College was the first in the State of Texas to earn the National Institute for Metalworking Skills (NIMS) accreditation. This accreditation establishes the value of a South Texas College Associate Degree or Certificate in Precision Manufacturing Technology to the NIMS stakeholders base of over 6,000 metalworking companies nationwide.

The major trade associations in the industry have invested over \$7.5 million in private funds for the development of the NIMS standards and its credentials, including:

- Association for Manufacturing Technology,
- National Tooling & Machining Association,
- Precision Machine Products Association,
- Precision Metal-forming Association, and
- Tooling and Manufacturing Association.

These associations also contribute annually to sustain NIMS operations and are committed to the upgrading and maintenance of the standards.

Mr. Morales will provide the Committee with a review of the skills taught to students in the PMT program, and will review the job opportunities available to students upon completion.

This item is for the Committee's review and feedback to staff only, and no action is requested.

# The Precision Manufacturing Technology Program



# Education and Workforce Development Committee Meeting

Thursday, August 14, 2014

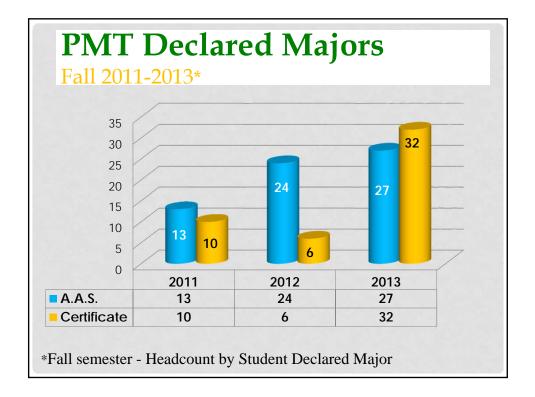
Daniel Morales, Chair, PMT Program Mario Reyna, Dean, Business & Technology

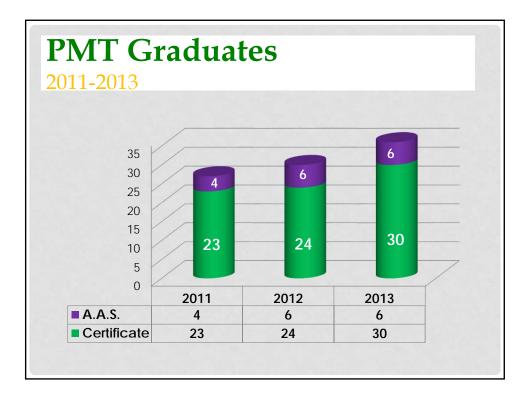












Graduate Placement Rate		
Academic Year	Placement Rate	
2008-2009	80%	
2009-2010	90%	
2010-2011	96%	
2011-2012	100%	









